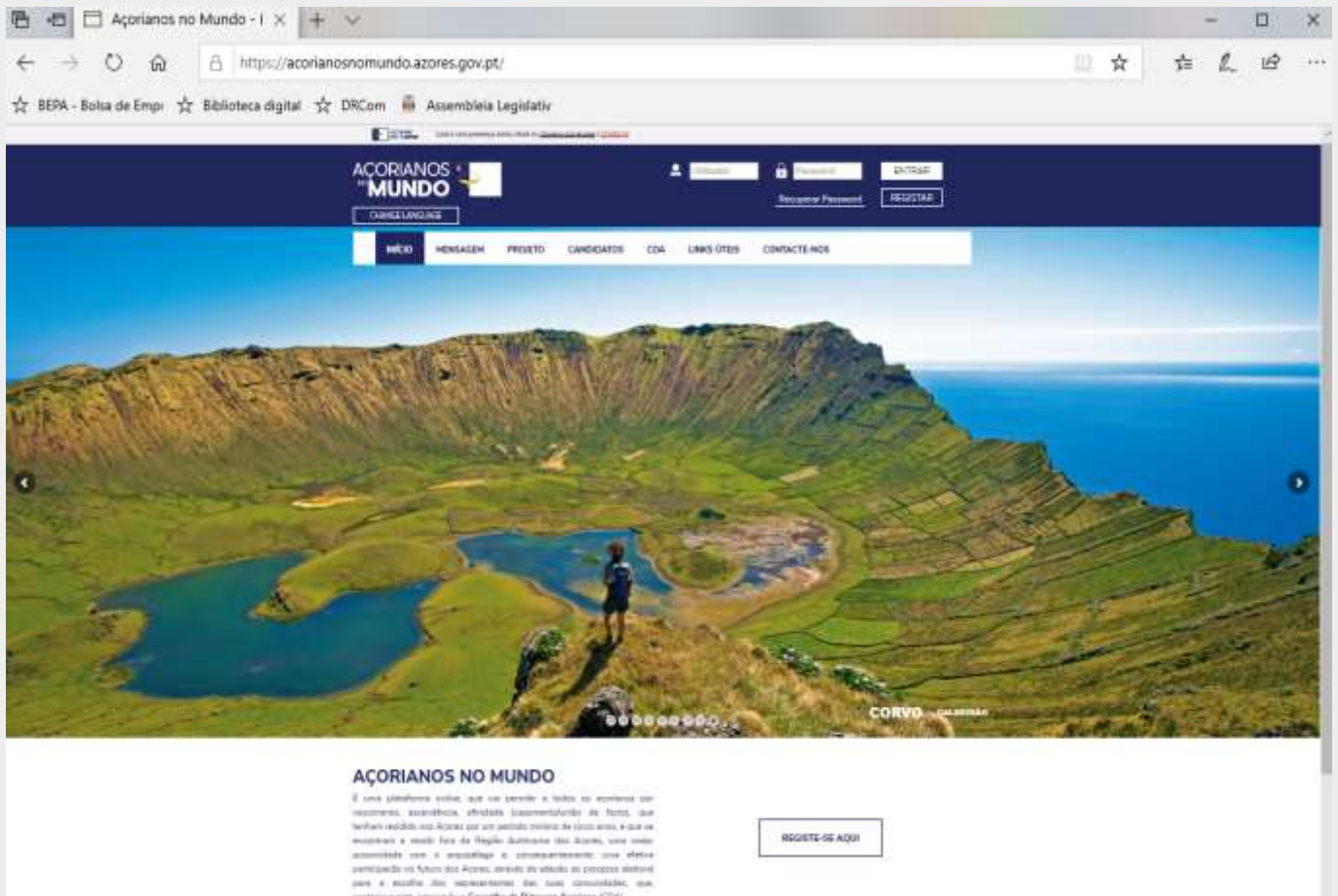


Registration at the website Azoreans in the world

Form filling guidelines

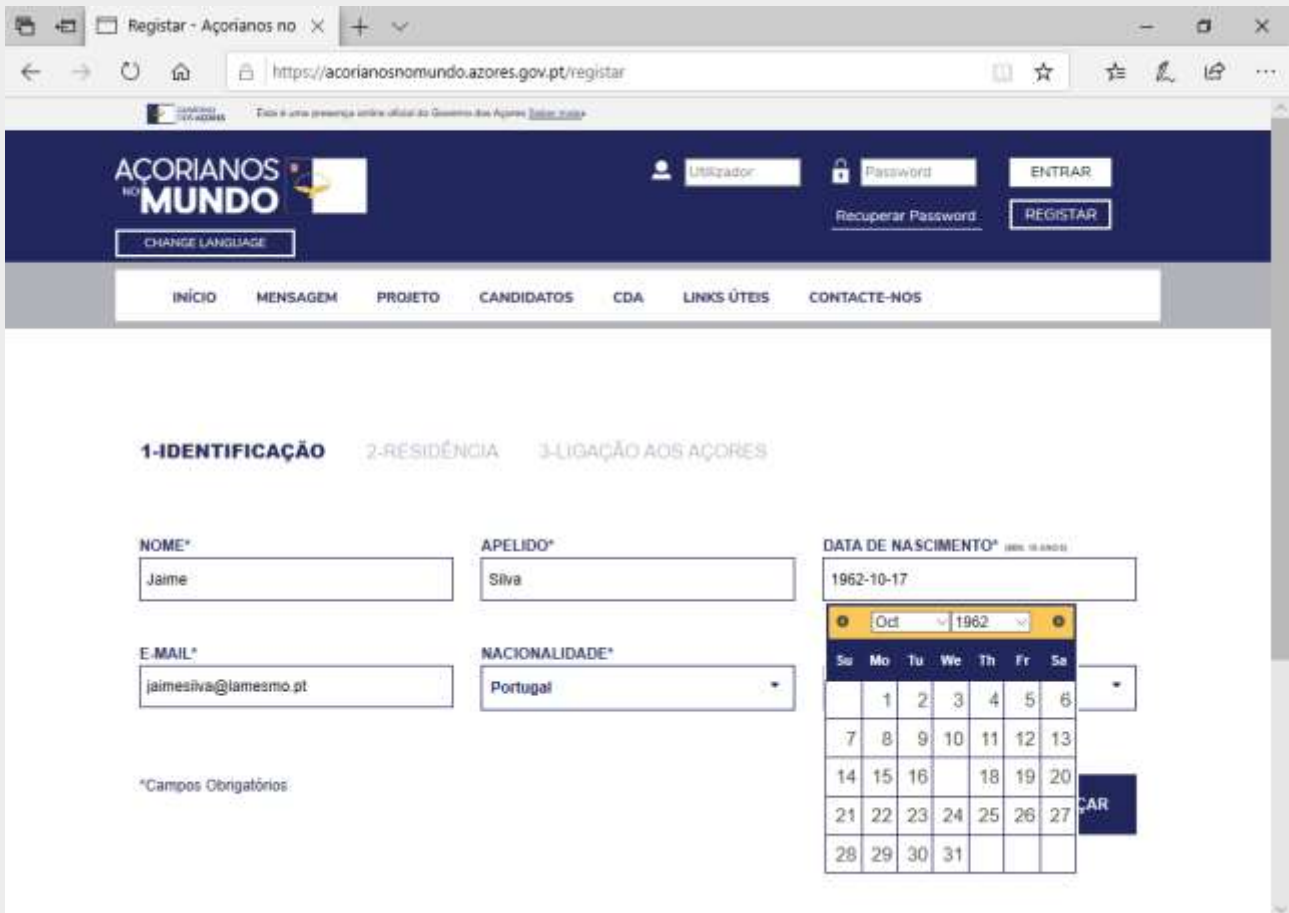
- Access the website acorianosnomundo.azores.gov.pt.
- Click REGISTER or REGISTER HERE to access the registration form.



Important notes

1. The registration at the site is intended only for people over 18 years of age residing outside the Autonomous Region of the Azores;
2. Each person can register at the site only once, using, for that purpose, only one e-mail address;
3. On the registration form, all fields marked with an asterisk (*) are mandatory and must be completed;
4. While filling out the form, the system will automatically detect invalid data or mandatory fields;
5. This website was designed to be compatible with every most recent browser, in either computers or mobile devices. Please make sure the browser you are using is updated.

Registration form – part 1 (Identification)



The screenshot shows a web browser window with the URL <https://acorianosnomundo.azores.gov.pt/registar>. The page header includes the logo 'AÇORIANOS NO MUNDO' and navigation links: INÍCIO, MENSAGEM, PROJETO, CANDIDATOS, CDA, LINKS ÚTEIS, CONTACTE-NOS. The main content area is titled '1-IDENTIFICAÇÃO' and contains the following fields:

- NOME***: Input field containing 'Jaime'
- APELIDO***: Input field containing 'Silva'
- DATA DE NASCIMENTO***: Input field containing '1962-10-17' with a calendar dropdown menu open showing the month 'Oct' and year '1962'. The calendar grid shows days 1 through 31.
- E-MAIL***: Input field containing 'jaimesilva@jamesmo.pt'
- NACIONALIDADE***: Dropdown menu with 'Portugal' selected.

A note at the bottom left states '*Campos Obrigatórios'. A 'REGISTAR' button is visible on the right side of the form.

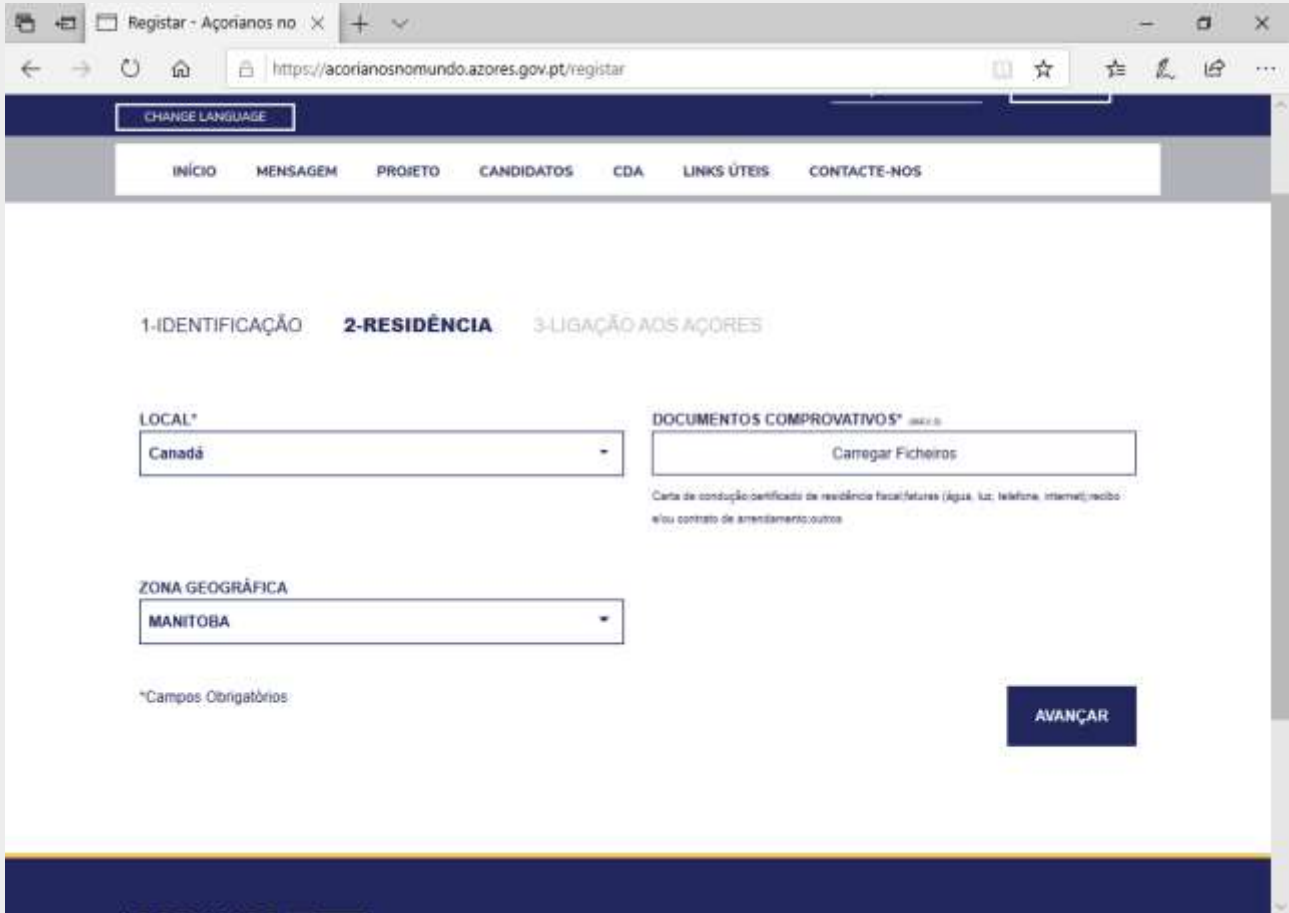
- Fill out the fields NAME, SURNAME/LAST NAME, DATE OF BIRTH, E-MAIL, and NACIONALITY. As an option, you may state a second nationality.
- Click NEXT.



The screenshot shows the next step of the registration process, titled '2-RESIDÊNCIA'. The page is mostly dark blue with some text and a 'FECHAR' button. A message in a box states: 'O Registo não se aplica a residentes na Região Autónoma dos Açores'. The 'FECHAR' button is located in the center of the page.

- Click CLOSE to continue the registration.

Registration form – part 2 (Residence)



CHANGE LANGUAGE

INÍCIO MENSAGEM PROJETO CANDIDATOS CDA LINKS ÚTEIS CONTACTE-NOS

1-IDENTIFICAÇÃO **2-RESIDÊNCIA** 3-LIGAÇÃO AOS AÇORES

LOCAL*
Canadá

DOCUMENTOS COMPROVATIVOS* max: 3
Carregar Ficheiros

Carta de condução/certificado de residência fiscal/futuras (água, luz, telefone, internet); recibo
e/ou contrato de arrendamento, outros.

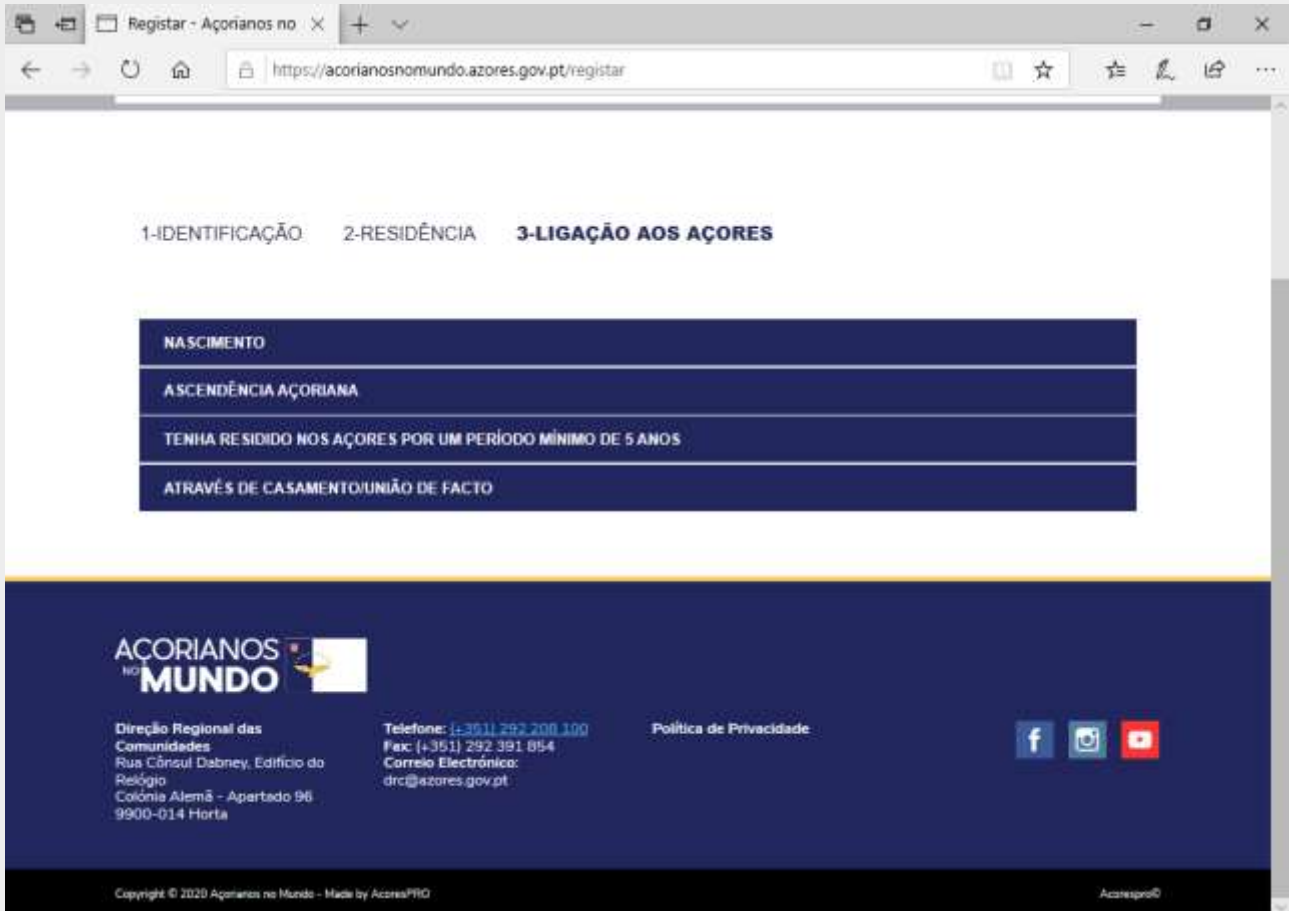
ZONA GEOGRÁFICA
MANITOBA

*Campos Obrigatórios

AVANÇAR

- Select the PLACE of residence and the GEOGRAPHICAL AREA, if applicable.
- Load the substantiating documents, up to a maximum of three.
- Click NEXT.

Registration form – part 3 (Connection to the Azores)



1-IDENTIFICAÇÃO 2-RESIDÊNCIA **3-LIGAÇÃO AOS AÇORES**

NASCIMENTO

ASCENDÊNCIA AÇORIANA

TENHA RESIDIDO NOS AÇORES POR UM PERÍODO MÍNIMO DE 5 ANOS

ATRAVÉS DE CASAMENTO/UNIÃO DE FACTO

**ACORIANOS
NO
MUNDO**

Direção Regional das
Comunidades
Rua Cônsul Dabney, Edifício do
Relógio
Colónia Alemã - Apartado 96
9900-014 Horta

Telefone: (+351) 292 200 100
Fax: (+351) 292 391 054
Correio Electrónico:
drc@azores.gov.pt

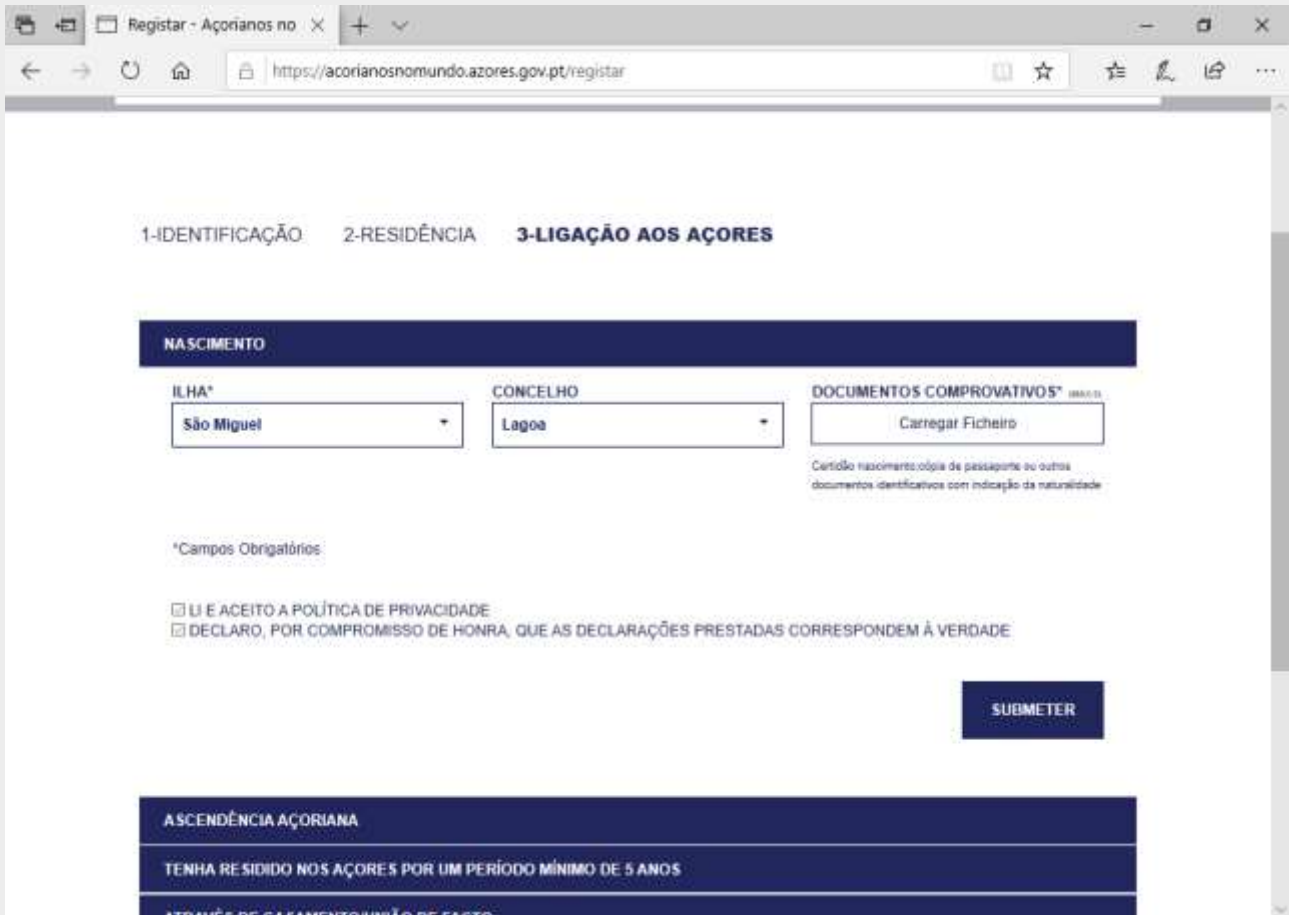
Política de Privacidade

[f](#) [i](#) [v](#)

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- Select one of the possible options of the framework of the connection to the Azores:
- Birth;
 - Azorean ascendance;
 - Have resided in the Azores;
 - Marriage/Non-marital partnership.

Registration form – part 3 (Connection to the Azores: birth)



1-IDENTIFICAÇÃO 2-RESIDÊNCIA 3-LIGAÇÃO AOS AÇORES

NASCIMENTO

ILHA*
São Miguel

CONCELHO
Lagoa

DOCUMENTOS COMPROVATIVOS* IMAG.01
Carregar Ficheiro

Certido nascimento, cópia de passaporte ou outros documentos identificativos com indicação da nacionalidade

*Campos Obrigatórios:

EU E ACEITO A POLÍTICA DE PRIVACIDADE
 DECLARO, POR COMPROMISSO DE HONRA, QUE AS DECLARAÇÕES PRESTADAS CORRESPONDEM À VERDADE

SUBMITER

ASCENDÊNCIA AÇORIANA

TENHA RESIDIDO NOS AÇORES POR UM PERÍODO MÍNIMO DE 5 ANOS

ATRAVÉS DE CASAMENTO/UNIÃO DE FACTO

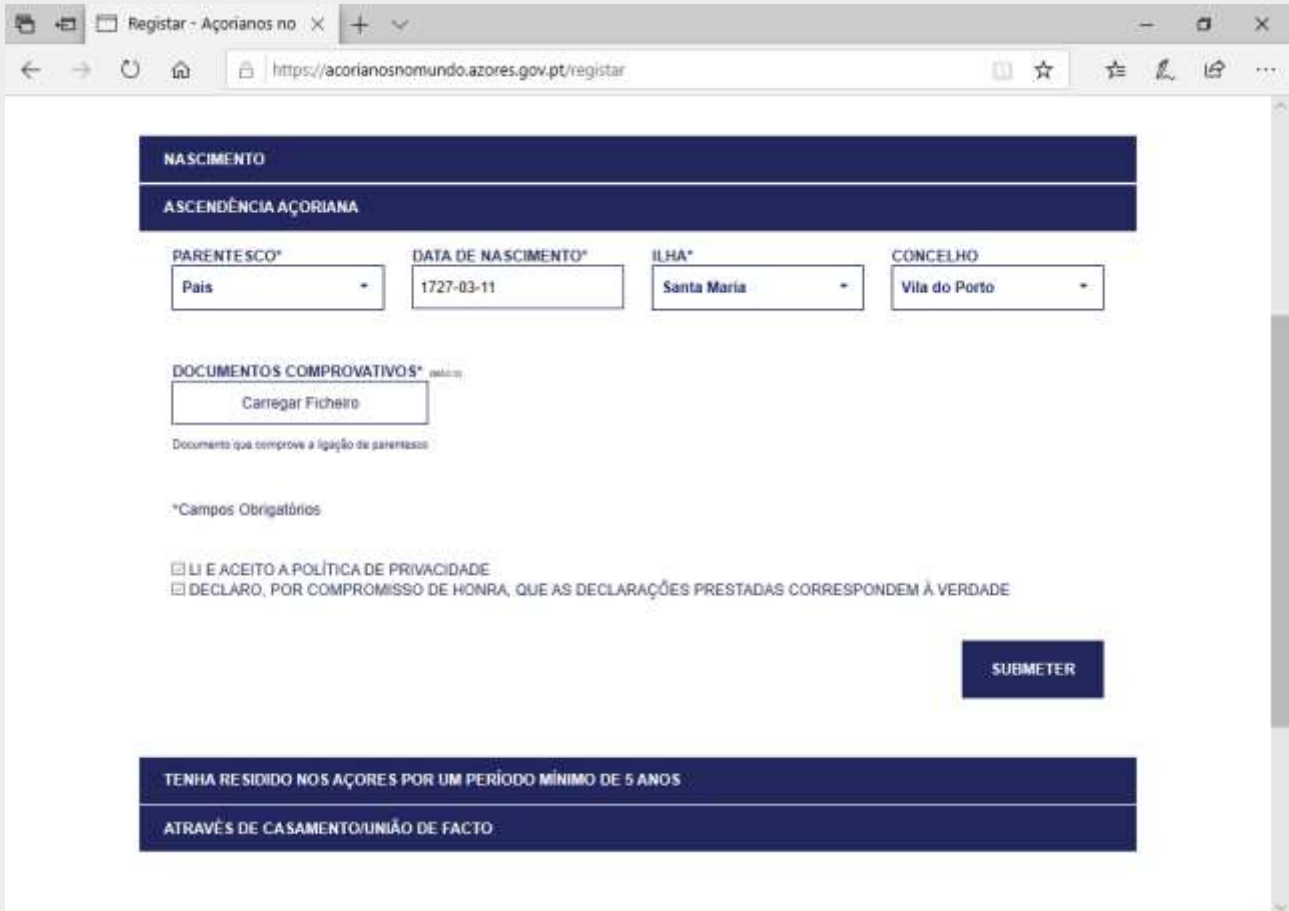
- Select ISLAND, MUNICIPALITY (optional) and load the substantiating documents. Please note! The citizen card does not substantiate the place of birth. It should only be used to confirm the filiation with Azorean parents;
- Read and accept the site's privacy policy;
- State the truthfulness of the provided data;
- Click SUBMIT to complete the registration process.
- End of the registration process.

You will receive an e-mail message confirming that your registration was submitted.

When checking it, if any of the loaded documents is either illegible, incomplete, or lacking, we will contact you to rectify the situation.

Once the sent documents are in compliance, you will receive another e-mail message with your credentials to sign in to the site.

Registration form – part 3 (Connection to the Azores: ascendance)



NASCIMENTO

ASCENDÊNCIA AÇORIANA

PARENTESCO* Pais

DATA DE NASCIMENTO* 1727-03-11

ILHA* Santa Maria

CONCELHO Vila do Porto

DOCUMENTOS COMPROVATIVOS* (obrigatório)

Carregar Ficheiro

Documento que comprove a ligação de parentesco

*Campos Obrigatórios

LI E ACEITO A POLÍTICA DE PRIVACIDADE

DECLARO, POR COMPROMISSO DE HONRA, QUE AS DECLARAÇÕES PRESTADAS CORRESPONDEM À VERDADE

SUBMITER

TENHA RESIDIDO NOS AÇORES POR UM PERÍODO MÍNIMO DE 5 ANOS

ATRAVÉS DE CASAMENTO/UNIÃO DE FACTO

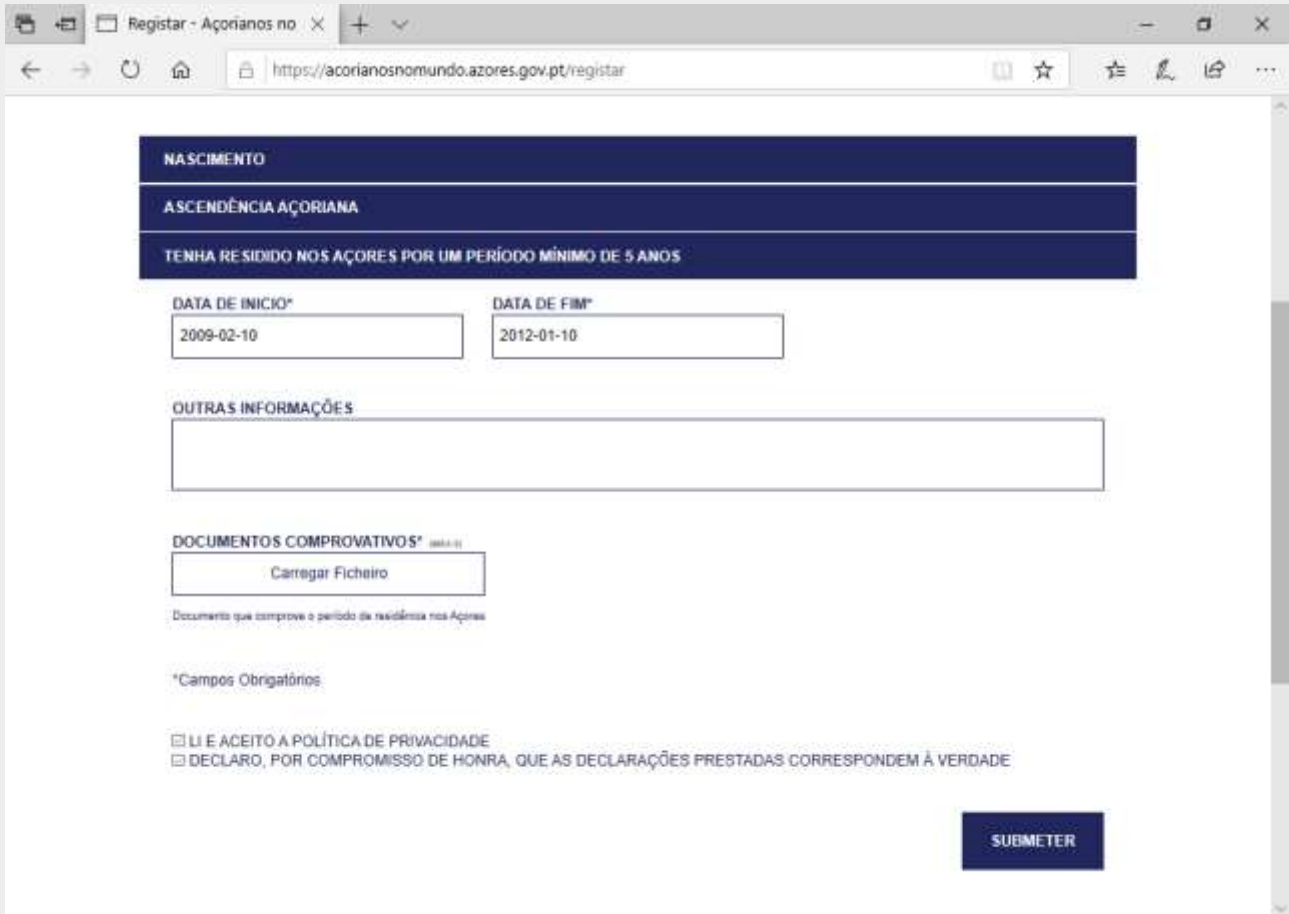
- Select RELATEDNESS, DATE OF BIRTH, ISLAND and load the substantiating documents;
- Read and accept the site's privacy policy;
- State the truthfulness of the provided data;
- Click SUBMIT to complete the registration process.
- End of the registration process.

You will receive an e-mail message confirming that your registration was submitted.

When checking it, if any of the loaded documents is either illegible, incomplete, or lacking, we will contact you to rectify the situation.

Once the sent documents are in compliance, you will receive another e-mail message with your credentials to sign in to the site.

Registration form – part 3 (Connection to the Azores: residence in the Azores for at least 5 years)



The screenshot shows a web browser window with the URL <https://acorianosnomundo.azores.gov.pt/regar>. The form is titled "REGISTAR" and contains the following sections:

- NASCIMENTO**
- ASCENDÊNCIA AÇORIANA**
- TENHA RESIDIDO NOS AÇORES POR UM PERÍODO MÍNIMO DE 5 ANOS**
- DATA DE INÍCIO***: 2009-02-10
- DATA DE FIM***: 2012-01-10
- OUTRAS INFORMAÇÕES**: A large empty text box.
- DOCUMENTOS COMPROVATIVOS*** (with a small "HELP" icon): A "Carregar Ficheiro" button.
- Documento que comprove o período de residência nos Açores
- *Campos Obrigatórios**
- LI E ACEITO A POLÍTICA DE PRIVACIDADE
- DECLARO, POR COMPROMISSO DE HONRA, QUE AS DECLARAÇÕES PRESTADAS CORRESPONDEM À VERDADE
- SUBMITER** button

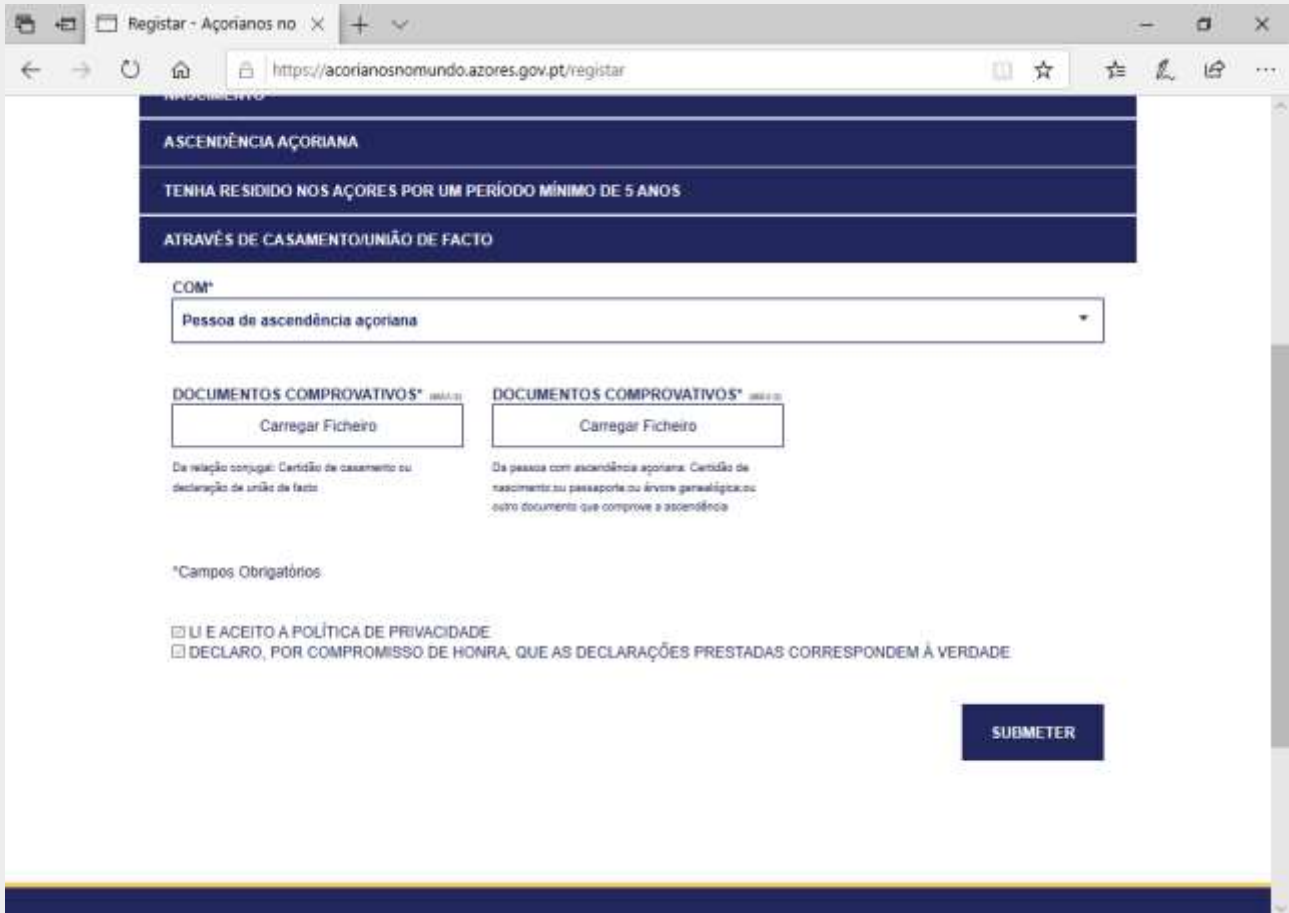
- Fill out START DATE, END DATE and load the substantiating documents;
Optionally, you can provide OTHER INFORMATION.
- Read and accept the site's privacy policy;
- State the truthfulness of the provided data;
- Click SUBMIT to complete the registration process.
- End of the registration process.

You will receive an e-mail message confirming that your registration was submitted.

When checking it, if any of the loaded documents is either illegible, incomplete, or lacking, we will contact you to rectify the situation.

Once the sent documents are in compliance, you will receive another e-mail message with your credentials to sign in to the site.

Registration form – part 3 (Connection to the Azores: marriage/non-marital partnership)



ASCENDÊNCIA AÇORIANA

TENHA RESIDIDO NOS AÇORES POR UM PERÍODO MÍNIMO DE 5 ANOS

ATRAVÉS DE CASAMENTO/UNIÃO DE FACTO

COM*

Pessoa de ascendência açoriana

DOCUMENTOS COMPROVATIVOS* max: 10

Carregar Ficheiro

Da relação conjugai: Certidão de casamento ou declaração de união de facto

DOCUMENTOS COMPROVATIVOS* max: 10

Carregar Ficheiro

Da pessoa com ascendência açoriana: Certidão de nascimento ou passaporte ou árvore genealógica ou outro documento que comprove a ascendência

*Campos Obrigatórios

LI E ACEITO A POLÍTICA DE PRIVACIDADE

DECLARO, POR COMPROMISSO DE HONRA, QUE AS DECLARAÇÕES PRESTADAS CORRESPONDEM À VERDADE

SUBMITER

- Select COM and load the substantiating documents. Please note! The partner's/[spouse's](#) citizen card does not substantiate his/her place of birth. It should only be used to confirm the filiation with Azorean parents;
- Read and accept the site's privacy policy;
- State the truthfulness of the provided data;
- Click SUBMIT to complete the registration process;
- End of the registration process.

You will receive an e-mail message confirming that your registration was submitted.

When checking it, if any of the loaded documents is either illegible, incomplete, or lacking, we will contact you to rectify the situation.

Once the sent documents are in compliance, you will receive another e-mail message with your credentials to sign in to the site.